**NEEDS DEFINITION: TEMPLATE FOR LOCAL AND REGIONAL AUTHORITIES**

|  |
| --- |
| **GENERAL INFORMATION** |
| **City/Municipality** |  |
| **Location (region it is part of)** |  |
| **Name of municipal organization** |  |
| **Please provide links to city websites for more information** |  |
| **GENERAL VISION, TARGETS & STRATEGIES** |
| **VISION****What is the circular economy vision of your city/region** |  |
| **TARGETS****What targets have been set to work to follow this vision** |  |
| **STRATEGIES****What measures and strategies have been set to achieve these targets** |  |
| **Other measures discussed** |  |
| **STRENGHTS****Regional Strengths and resources available** |  |
| **NEEDS****What resources are less present and could serve to realize the city’s circular economy vision** |  |
| **CIRCULAR ECONOMY ACHIEVEMENTS****Do you have any existing or past examples of circular economy projects or initiatives in your city/region?** |  |
| **PLANNED PROJECT 1** |
| **Project NAME** |  |
| **LEAD person to contact** |  |
| **DESCRIPTION****Project Description** |  |
| **TASKS****Projects actions/tasks** |  |
| **BUDGET** |  |
| **STAKEHOLDERS****Who are the stakeholders and actors in this project, what are their role** |  |
| **RESOURCES****Strengths of project: actors, technology** |  |
| **NEEDS****Missing elements / actors / technology/ supply chain** |  |
| **MIRROR PROJECTS****Examples of eventual successful similar/inspiring solutions** |  |
| **CIRCULARITY****How does the solution in question qualify as circular? E.g.:**[“Eliminates waste and pollution”](https://ellenmacarthurfoundation.org/eliminate-waste-and-pollution)[“Circulate products and materials (at their highest value)”](https://ellenmacarthurfoundation.org/circulate-products-and-materials)[“Regenerate nature”](https://ellenmacarthurfoundation.org/regenerate-nature) |  |
| **BUTTERFLY DIAGRAM****Does the solution’s value chain operate on the technical or biological side of the** [**butterfly diagram**](https://ellenmacarthurfoundation.org/circular-economy-diagram)**? (explain)** |  |