**NEEDS DEFINITION: TEMPLATE FOR LOCAL AND REGIONAL AUTHORITIES**

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| **GENERAL INFORMATION** | |
| **City/Municipality** |  |
| **Location (region it is part of)** |  |
| **Name of municipal organization** |  |
| **Please provide links to city websites for more information** |  |
| **GENERAL VISION, TARGETS & STRATEGIES** | |
| **VISION**  **What is the circular economy vision of your city/region** |  |
| **TARGETS**  **What targets have been set to work to follow this vision** |  |
| **STRATEGIES**  **What measures and strategies have been set to achieve these targets** |  |
| **Other measures discussed** |  |
| **STRENGHTS**  **Regional Strengths and resources available** |  |
| **NEEDS**  **What resources are less present and could serve to realize the city’s circular economy vision** |  |
| **CIRCULAR ECONOMY ACHIEVEMENTS**  **Do you have any existing or past examples of circular economy projects or initiatives in your city/region?** |  |
| **PLANNED PROJECT 1** | |
| **Project NAME** |  |
| **LEAD person to contact** |  |
| **DESCRIPTION**  **Project Description** |  |
| **TASKS**  **Projects actions/tasks** |  |
| **BUDGET** |  |
| **STAKEHOLDERS**  **Who are the stakeholders and actors in this project, what are their role** |  |
| **RESOURCES**  **Strengths of project: actors, technology** |  |
| **NEEDS**  **Missing elements / actors / technology/ supply chain** |  |
| **MIRROR PROJECTS**  **Examples of eventual successful similar/inspiring solutions** |  |
| **CIRCULARITY**  **How does the solution in question qualify as circular? E.g.:**  [“Eliminates waste and pollution”](https://ellenmacarthurfoundation.org/eliminate-waste-and-pollution)  [“Circulate products and materials (at their highest value)”](https://ellenmacarthurfoundation.org/circulate-products-and-materials)  [“Regenerate nature”](https://ellenmacarthurfoundation.org/regenerate-nature) |  |
| **BUTTERFLY DIAGRAM**  **Does the solution’s value chain operate on the technical or biological side of the** [**butterfly diagram**](https://ellenmacarthurfoundation.org/circular-economy-diagram)**? (explain)** |  |